

PTO Holiday Staff Giving

Do you ever struggle with buying gifts for school staff over the holidays - who to include, what to get, when to send it? The PTO may have a solution for you! In the past, we have collected monetary donations from Portal families to provide a monetary gift for **EVERY** staff member at Portal, to include all teachers, paraprofessionals, custodial staff and administration. This has become a very popular gift among the teachers and staff. Our goal is to provide a Christmas gift to each staff person and express our thanks to everyone who makes our school so special. ANY donation is welcome.

Here is how it works:

You decide how much you would like to contribute. Send a quick Venmo, cash, or write one check and you're finished!

Venmo: @Portal-PTO (Include Holiday Giving & Child(ren) names & Classrooms)

Checks: Written out to Portal PTO with below portion filled out. Please add 'Holiday Gift' to the memo line.

Cash: Send to school with below portion filled out.

1. All money collected will be combined to be distributed equally for all staff.
2. Your student and family name will go on a card given to each staff member.
3. The staff are given their gift before winter break.
4. The deadline is **Monday, December 11th.**

If at any time you have any questions please feel free to reach out to Jennie Davis (jeffandjennie@yahoo.com) or Jen Van Haute (vanhaute@cox.net).

Please cut off this portion if you are sending cash or check to the school with your child.

By Monday, December 11th.

(*If you don't have a printer please include this information on a piece of paper and return to school)

Family Name: _____

Child/Children Name & Teacher:

Phone Number: _____